Joining Instructions

Introduction to ISO 9001, 14001 & 45001 | Stellenbosch, Friday 04 December 2026

Dear Delegate,

Thank you for registering for the first course in our Integrated Management Systems series. This letter has everything you need for the day.

Course details

Date	Friday 04 December 2026
Times	Registration from 08:00. Training 08:30 - 16:30. Tea/coffee breaks at 10:30 and 14:30; lunch break at 12:30.
Venue	Belgium Campus iTversity (auditorium), 10 Distillery Road, Stellenbosch Central, 7600
Directions	Same premises as Open Window Stellenbosch (Distillery Road). Report to Belgium Campus reception on arrival.
Parking	Parking is available in front of the Belgium Campus building.
Refreshments	Water and tea/coffee are served in the campus cafeteria during the morning and afternoon breaks. Lunch is not included and no food is sold on campus that day - please bring your own lunch (you are welcome to eat in the cafeteria) or buy it at Yummi or another eatery up the road.
Security	Your name will be on the delegate list given to campus security. Please sign in at the gate and wear the visitor card you receive there for the whole day.
Facilitator	Lindes Hanekom, Director, SHEQ Link (Pty) Ltd

What you will learn

- What ISO 9001 (quality), ISO 14001 (environment) and ISO 45001 (occupational health & safety) require, and why
- How the three standards fit into one integrated management system
- Key terms: interested parties, risks and opportunities, environmental aspects, hazards, compliance obligations
- What is new: the 2024 climate change amendment, ISO 14001:2026 and ISO 9001:2026 (including quality culture), the ISO 45001 revision and the transition dates
- How the standards link to South African law: OHS Act, NEMA and COIDA

The full series

Day	Module	Date
1	Introduction to ISO 9001, 14001 & 45001	Friday 04 December 2026
2	Implementation of ISO 9001, 14001 & 45001	To be announced (2027)
3	Auditing of ISO 9001, 14001 & 45001	To be announced (2027)

Day 1 is the prerequisite for Days 2 and 3.

What to bring

- Pen and notebook, or a laptop or tablet (clipboards are provided - the auditorium has seating only)
- Your own lunch, or money or a card to buy lunch nearby
- Your own copies of ISO 9001, ISO 14001 and ISO 45001 if you have them (available from the SABS). The standards are copyright protected, so we cannot supply copies.
- Basic information about your organisation (e.g. what it does, its sites and any existing policies) - you will use it in the exercises

Assessment & certificate

- A short multiple-choice test (about 15 minutes) at the end of the day.
- A Certificate of Attendance is issued to delegates who attend the full day. This is a non-accredited short course; the certificate does not represent a registered qualification.

Fees & payment

Option	Fee per delegate	Deadline
Course fee	R 950.00	Register and pay by Friday 20 November 2026 (closing date)
Group discount	5% (3-5 delegates) | 10% (6 or more)	Same organisation, registered together, paid in one transaction

SHEQ Link (Pty) Ltd is not VAT registered - no VAT is charged.

Account name	SHEQ Link (Pty) Ltd
Bank	Capitec Business | Current account
Account number	1055 2428 48
Branch code	470010 (universal) | SWIFT: CABLZAJJ
Payment reference	ISO STB + your surname

Email the signed registration form and proof of payment to lindes@sheqlink.co.za. Your seat is confirmed once payment is received. Seats are limited to 20 delegates.

Cancellations & substitutes

- Cancellations must be made in writing to lindes@sheqlink.co.za and are effective once acknowledged.
- On or before Friday 13 November 2026: full refund less a 10% administration fee.
- 14 - 27 November 2026: 50% refund. After Friday 27 November 2026, or no-shows: no refund.
- A substitute delegate is welcome at no extra cost - please send their details by Tuesday 01 December 2026.
- If fewer than 10 delegates register, SHEQ Link may postpone the course and will offer a seat at an alternative date or venue, or a full refund.

Privacy

Your personal information is used only to administer the course, invoice your company and issue your certificate, in line with POPIA. See the privacy notice on the registration form.

Contact

Lindes Hanekom | 082 416 4286 | lindes@sheqlink.co.za | www.sheqlink.co.za

We look forward to seeing you in Stellenbosch.